

Crater Lake Charter Academy

Board of Directors Meeting Minutes

November 21, 2016 | 5:30pm

140 East Main St. | Eagle Point, OR 97524

1. **Call to Order / Pledge of Allegiance** 5:40pm
Board Members Present: James Mannenbach; Rob Miller; Kirk Roberts
Board Members Absent: Sara Espinoza; Jeremy Durst
Staff Members Present: Jonathan Bilden; Diane Kinney
2. **Agenda Adoption**
The agenda was adopted by unanimous consent.
3. **Public Comment**
There was no public comment.
4. **Presentations**
There were no presentations.
5. **Reports**
 - 5.1 **Board Reports**
There was no Board reports.
 - 5.2 **Staff Reports**
 - 5.2.1 **Executive Report:**
Mr. Wood was out of town for a family emergency and was unable to attend the Board meeting.
 - 5.2.2 **Instruction Report:**
Mrs. Kinney report that the school's instructional work is moving along at full speed, with the staff implementing numerous programs and interventions. In addition she reported that the school staff is looking to implement a new communication tool to assist in the communication efforts between staff and families.
 - 5.2.3 **Operations Report:**
Mr. Bilden reported that the school is finishing the annual audit. The report should be back to us by the end of December. The current financials are on projected pace.
 - 5.3 **Committee Reports**
 - 5.3.1 **Site Council Report**
There was no Site Council report.
 - 5.3.2 **CLCA Foundation Report**
There was no CLCA Foundation report.
6. **Action Items**

- 6.1 **Consent Agenda**
 - 6.1.1 Meeting Minutes from October 17, 2016
 - 6.1.2 October Financials
 - 6.1.3 Personnel Action

Moved by Rob Miller and seconded by Kirk Roberts to approve the Consent Agenda.

Aye: 3 (Miller; Roberts; Mannenbach)

Nay: 0

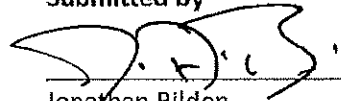
Absent: 2 (Espinoza; Durst)

- 6.2 **Unfinished Business**
There was no unfinished business.
- 6.3 **New Business**
There was no new business.

7. **Executive Session**
There was no executive session.

8. **Adjournment**
Chair Mannenbach adjourned the meeting at 6:07pm.

Submitted by




Jonathan Bilden
Corporate Secretary

1/27/2017

Date

ATTEST



James Mannenbach
Board Chair