

Crater Lake Charter Academy, Inc.

Board of Directors Meeting Agenda

December 21, 2015 | 5:30pm

140 E. Main St. | Eagle Point, OR 97524

1. Call to Order / Pledge of Allegiance

Board Chair Mannenbach called the meeting to order at 5:38pm

Board members Present at meeting: James Mannenbach, Rob Miller, Jeremy Durst

Board members absent: Krik Roberts, Sara Espinoza

Staff Present: Bryan Wood, Jonathan Bilden

2. Agenda Adoption

Approved unanimously to adopt the agenda

3. Public Comment

No public comment

4. Presentations

No presentations

5. Reports

5.1 Board Reports

5.1.1 Board Chair Report

Board Chair Mannenbach shared that the Board should keep on top of the mission, vision and goal statements, attached in the meeting packet, as they will serve as the foundation of the Board's evaluation work in the spring.

5.1.2 Board Treasurer Report

Mr. Miller reported that the budget report will be handled lower in the meeting agenda.

5.2 Officer Reports

5.2.1 Chief Executive Officer Report

School Operations Update

Mr. Wood reported that the school improvement plan calls for increase awareness of school building goals through the Site Council. He said this work will be done to tie in with Board vision, mission and goals.

Mr. Wood stated that the weeks between Thanksgiving and Winter Break are very busy, which included a well attended Christmas Concert.

Mr. Wood also talked about a new reading support program that has been put in place that is setup to assist in building student success and the staff is very excited to use.

CLCA Foundation Update

Mr. Crowe, CLCA Foundation President, reported that 422 dozen Krispy Kreme donuts were sold in the December fundraiser, for a total net of \$2,110 off of total sales of \$4,220. The student leadership class put on a dance for middle school students and raised \$189. Total foundation balance currently is roughly

\$9,000, which includes a new scholarship fund.

5.2.2 Chief Academic Officer Report

Academic Report

State Testing Scores

Mr. Wood shared with the Board about the school's Smarter Balanced Assessment Consortium(SBAC) scores. Last year was first year of SBAC exams. Participation rate for CLCA students is a struggle for the school, reaching a math participation of 95%, and a language arts participation of 93%, with the state and JCSD9 looking for 100% participation.

While some students are not meeting at grade level, CLCA was established to meet students where they are, and bring them up a full grade level at a time, which in the long run will produce stronger students, it may not look impressive in a short view, but more students will be served over the longrun.

Mr. Wood continued that the test scores being reviewed was the previous year's scores, with the staff feeling the are getting better. Also, less than 30% of CLCA students, grades 4 through 12, passed their OAKS test in their previous schools, before coming to CLCA.

The staff has put in a lot of programs to better serve students, which will show in future test score reportings.

Enrollment Report

Program Enrollment/Grade Level Update

Mr. Wood reported that the school is basically full, with a waitlist of over 30 students. 241 students were reported as enrolled in the fall. Mr. Wood would like to look into caps on grade levels to help keep students in school who are interested in the work being done at CLCA.

Dr. Mannenbach asked that the administration report to the Board on In district students vs out of district students at future meetings, Mr. Wood stated that will be easy to do.

5.2.3. Chief Business Officer Report

Financial Report

Business Services Restructuring Update

5.3 Committee Reports

- 5.3.1** December Executive Committee
Included in minutes

6. Action Items

6.1 Consent Agenda

- 6.1.1** Meeting Minutes from November 16, 2015
6.1.2 Meeting Minutes Executive Committee, December 11, 2015
6.1.3 November Financial Report

It was moved by Jeremy Durst and seconded by Rob Miller to approve the consent agenda as presented. There was no further discussion and the question was called.

Ayes: 3 (Mannenbach, Miller, Durst)

Nays: 0

Absent: 2 (Roberts, Espinoza)

6.2 Unfinished Business

6.2.1 Adoption of Resolution 2015/2016 #21

The Board of Directors will vote on whether to increase the spending authority for the organization within the staffing budget. This resolution would increase the appropriated amount in the budget for all staffing costs to \$850,000.00.

It was moved by Rob Miller and seconded by Jeremy Durst to approve Resolution 2015/2016 #21, increasing the staffing budget to \$850,000 as presented. There was no further discussion and the question was called.

Ayes: 3 (Mannenbach, Miller, Durst)

Nays: 0

Absent: 2 (Roberts, Espinoza)

6.3 New Business

6.3.1 Approval of Resolution 2015/2016 #22

The Board of Directors will vote on whether to approve Payroll Services, Inc. as the vendor for payroll services for the organization starting on January 1, 2016.

It was moved by Jeremy Durst and seconded by Rob Miller to approve Resolution 2015/2016 #22, to contract with Payroll Services, Inc., as presented. There was no further discussion and the question was called.

Ayes: 3 (Mannenbach, Miller, Durst)

Nays: 0

Absent: 2 (Roberts, Espinoza)


7. Executive Session

There was not an executive session

8. Adjournment

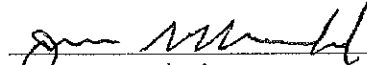
Board Chair Mannenbach adjourned the meeting at 6:12pm

Submitted by:


Jonathan A. Bilden
Board Secretary
Crater Lake Charter Academy, Inc.

12/22/2016
Date

ATTEST:

 1-18-16
James Mannenbach Date
Board Chair
Crater Lake Charter Academy, Inc.