



Crater Lake Charter Academy

Board of Directors Meeting Minutes

August 24, 2015 | 5:30pm

140 E. Main St. | Eagle Point, OR 97524

1. Call to Order / Pledge of Allegiance

The meeting was called to order by Chairman Mannenbach at 5:35pm, who led the Pledge of Allegiance.

Board members present: James Mannenbach, Rob Miller, Sara Espinoza and Jeremy Durst

Board members absent: Kirk Roberts

Staff members present: Bryan Wood, Jonathan Bilden and Wendy Daw.

2. Agenda Adoption

The meeting agenda was adopted unanimously.

3. Public Comment

No public comment.

4. Presentations

Student Presentation, Chayton Smith, incoming CLCA 7th grade student on attendance at SOU student camp.

5. Reports

5.1 Board Reports

No reports from the Board

5.2 Staff Reports

Executive Director Report

The Executive Director reported that the summer was spent sprinting to have the new facility ready for the start of school, while still working in updates to the academic program.

Budget Report

The budget is solvent, with projections appearing on track with a reserve in the appropriate range. There should be a positive financial adjustment in the fall from the state from last year's increased student enrollment numbers.

Enrollment Report

There is currently a waiting list, as we have reached our 250 enrollment cap enacted by Eagle Point School District 9

Board Secretary Report

5.3 Committee Reports

6. Action Items

6.1 Consent Agenda

6.1.1 Meeting Minutes from July 20, 2015

6.1.2 Meeting Minutes from June 15, 2015

Moved by Jeremy Durst; Seconded by Rob Miller to approve the consent agenda. There was no discussion.

Ayes: 4 (James Mannenbach; Jeremy Durst; Rob Miller; Sara Espinoza)

Nays: 0

6.2 Unfinished Business

6.2.1 Adoption of Mission, Vision and Goals Statement

The Charter Board will adopt the school's mission, vision and tagline as well as review the goals for the organization and for administrators.

Moved by Sara Espinoza; Seconded by Jeremy Durst to adopt the goals for the 2015/2016 school year as presented. There was no discussion.

Ayes: 4 (James Mannenbach; Jeremy Durst; Rob Miller; Sara Espinoza)

Nays: 0

6.3 New Business

6.4.1 Adoptions of CLCA Employee Handbook

The Charter Board will review the proposed CLCA Employee Handbook

Moved by Rob Miller; Seconded by Jeremy Durst to adopt the CLCA Employee Handbook as presented. There was no discussion.

Ayes: 4 (James Mannenbach; Jeremy Durst; Rob Miller; Sara Espinoza)

Nays: 0

6.4.2 Adoptions of CLCA Parent/Student Handbook

The Charter Board will review the proposed CLCA Parent/Student Handbook.

Moved by Sara Espinoza; Seconded by Rob Miller to adopt the Parent/Student Handbook as presented. There was no discussion.

Ayes: 4 (James Mannenbach; Jeremy Durst; Rob Miller; Sara Espinoza)

Nays: 0

7. Executive Session

There was no executive session.

8. Adjournment

Chairman Mannenbach adjourned the meeting at 5:51pm.

J.A.B. 8/25/2014

J. Mannenbach