

Crater Lake Charter Academy

Board of Directors Meeting Minutes

October 17, 2016 | 5:30pm

140 East Main St. | Eagle Point, OR 97524

1. Call to Order / Pledge of Allegiance

Dr. Mannebach called the meeting to order at 5:35pm

Board Members present: James Mannenbach, Kirk Roberts, Jeremy Durst

Board Members absent: Rob Miller, Sara Espinoza

Administrative Staff present: Bryan Wood, Jonathan Bilden

2. Agenda Adoption

The agenda presented was unanimously adopted.

3. Public Comment

No public comment

4. Presentations

4.1 Students of the Month

There was not a presentation during this meeting.

4.2 Employee of the Month

There was not a presentation during this meeting.

5. Reports

5.1 Board Reports

There were no Board reports.

5.2 Staff Reports

5.2.1 Executive Report:

Executive Director Byran Wood reported that the school staff has been very busy with school operations and staff trainings. The school year has started as well as can be hoped for with the addition of new students.

5.2.2 Instruction Report:

Academic Services Manager Wendy Daw reported that the first quarter report to the State of Oregon for students enrolled was 260 and that attendance was reported at 99%.

5.2.3 Operations Report:

Assistant Director Jonathan Bilden reported that the financials for the first quarter are attached for approval as part of the consent agenda. He reported that the school is on track to with budget projections for the year, with the October student reporting period coming in at 260 students.

5.3 Committee Reports

5.3.1 Site Council Report

There was no Site Council report.

5.3.2 CLCA Foundation Report

There was no CLCA Foundation report.

6. Action Items

6.1 Consent Agenda

6.1.1 Meeting Minutes from August 21, 2016

6.1.2 FY17 Q1 Financials

6.1.3 Personnel Action

Moved by Jeremy Durst and seconded Kirk Roberts by to approve the consent agenda

Ayes: 3(Mannenbach, Roberts, Durst)

Nays: 0

Absent: 2 (Miller, Espinoza)

6.2 Unfinished Business

There was no unfinished business.

6.3 New Business

There was no new business.

7. Executive Session

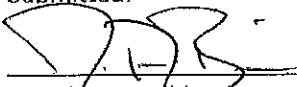
ORS 192.660(2)(i) To review and evaluate the performance of the superintendent or any other public officer, employee or staff member.

Board Chair Mannenbach called the executive session at 5:44pm. Board Chair Mannenbach adjourned the executive session at 6:06pm.

8. Adjournment

Board Chair Mannenbach adjourned the meeting at 6:06pm.


Submitted:



Jonathan A. Bilden
Corporate Secretary

10/17/2016
Date

ATTEST:


James Mannenbach
Board Chair