



**Corporate Board Meeting Agenda
February 16, 2018 | 11:30am
585 Nick Young Rd. Eagle Point, Oregon**

1. Call to Order / Pledge of Allegiance

Dr. James Mannenbach called the meeting to order at 11:32am.

Board Members Present: James Mannenbach, Board Chair; Kirk Roberts, Board Vice Chair; Rob Miller; Troy Thorne

Board Members Absent: Sara Espinoza

Staff Members Present: Bryan Wood, Executive Director; Jonathan Bilden, Business Manager;

2. Public Comment

There were no public comments.

3. Presentations

3.1 CLCA Academic Data Update

Mr. Wood reported on the first semester academic progress for the school. Attendance was holding steady to previous years, which was running over 95% and the on-track to graduate was also holding up to meet last year's graduation rate of 73%. State testing will be starting in the next two months, and there is a lot of hope that the numbers schoolwide will see modest improvements over previous years.

4. Action Items

4.1 Consent Agenda

4.1.1 Charter Board Meeting Minutes from November 20, 2017

4.1.2 Financial Documents for First & Second Fiscal Quarter (July-December)

4.1.4 Personnel Action

Moved by Rob Miller and seconded by Kirk Roberts to approve the consent agenda as presented.

Aye: 4 (Mannenbach; Roberts; Miller; Throne)

Nay: 0

Absent: 1 (Espinoza)

4.2 Unfinished Business

4.2.1 Resolution 2017/2018 #17: Leadership Succession Plan

Mr. Bilden reported that this is an updating of the previously approved plan to ensure that the school is ready to continue with operations in case of a disruption in leadership.

Moved by Troy Thorne and seconded by Rob Miller to approve Resolution #17, Leadership Succession Plan.

Aye: 4 (Mannenbach; Roberts; Miller; Throne)

Nay: 0

Absent: 1 (Espinoza)

4.3 New Business

4.3.1 Resolution 2017/2018 #18: 2016/2017 Financial Audit

Mr. Bilden presented the 2016/2018 Financial Audit to the Board. There were no findings in the audit, which returned with an unqualified opinion, the standard in which an organization strives for.

Moved by Kirk Roberts and seconded by Troy Thorne to approve Resolution #18, acceptance of the 2016/2017 Financial Audit.

Aye: 4 (Mannenbach; Roberts; Miller; Throne)

Nay: 0

Absent: 1 (Espinoza)

4.3.2 Resolution 2017/2018 #19: 2018/2019 Staffing Positions and Compensation Schedules

Mr. Wood reported that the resolution attached had the staffing breakdowns the administration is looking to use for the 2018/2019 school year, with the most updated listing of returning and some new hire staff members.

Moved by Troy Thorne and seconded by Rob Miller to approve Resolution #19, 2018/2019 Staffing Positions and Compensation Schedules.

Aye: 4 (Mannenbach; Roberts; Miller; Throne)

Nay: 0

Absent: 1 (Espinoza)

4.3.3 Resolution 2017/2018 #20: 2018/2019 Academic Programs and Student Enrollment Caps

Mr. Wood reported that the school has been approved to grow by 25 students in the next school year. As such, the enrollment caps will have to be adjusted a bit to accommodate the new total student number of 300. This resolution will set the procedures for the school lottery in April.

Moved by Rob Miller and seconded by Kirk Roberts to approve Resolution #20, 2018/2019 Academic Programs and Student Enrollment Caps

Aye: 4 (Mannenbach; Roberts; Miller; Throne)
Nay: 0
Absent: 1 (Espinoza)

5. Reports

5.1 Board Reports

5.2 Officer Reports

5.2.1 Executive Director

Mr. Wood had nothing really more to report after the academic presentation, just looking forward to finishing the year strong.

5.2.2 Business Manager

Mr. Bilden thanked the Board for their service and for approving the Financial Audit report. Work will begin soon on the 2018/2019 Budget, which will be coming to the Board in May. In addition, the team will be working actively this spring to recruit new staff members for the next school year.

5.3 Committee Reports

There were no committee reports.

6. Executive Session

Dr. Mannenbach called the Board into an Executive Session at 12:10pm, pursuant to ORS 192.660 (2)(i), To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

7. Adjournment

Dr. Mannenbach adjourned the meeting of the Board at 12:23pm.

Submitted By:



Jonathan A. Bilden
Corporate Secretary

ATTESTED



James Mannenbach
Chair, Charter Board