



Crater Lake Academy Standards for COVID-19 Prevention

All standards align with ODE/OHA and/or CDC Guidance

[ODE's Resiliency Framework](#) is the priority source document for the CLA

Break Rooms

We do not want to congregate in staff break rooms and inadvertently support the spread of the virus.

- Break rooms will remain accessible for access to appliances, but seating options will be adjusted for physical distancing. While face coverings are authorized to be removed during meals, we encourage you to choose a safe location, physically distanced from others. No group gathering in the break rooms.
- Please clean up after yourself.
- Bring your own dishware and eating utensils.

Busing

Per Jackson County Health Department, all students on a bus for longer than 15 minutes (to school and back combined) with someone who has COVID-19 will need to be quarantined.

Close Contact

A close contact is someone who has been exposed to COVID-19, within six feet for 15 minutes or more cumulatively.

Cohorts

Cohorting is a significant strategy to reduce COVID-19 spread and refers to establishing a consistent group of students that stay together during a portion of the school day.

- Cohorting is advised, but not required. While this provides some flexibility, we still want to cohort to the extent possible to limit the risk of exposure, the need to quarantine, and to preserve in-person instruction for students.
- Buses routes are considered a cohort. If there is a student with a positive case on a bus ride over 15 minutes, it is likely to result in the whole bus quarantining.

COVID/Safety Solution Teams at Schools

- Each school should have a team dedicated to maintaining COVID-19 standards and looking into COVID related complaints and/or feedback.
- Safety Solution Teams (which are separate from COVID response) will continue with monthly meetings to look at physical and behavioral safety concerns and incidents (outside of COVID) with a site perspective and make the necessary changes as needed.

Disinfection

- Custodians will disinfect high contact surfaces multiple times throughout the day.
- The current disinfectant dwell time is 5 minutes.
- Custodians will disinfect all spaces daily.
- We have prepositioned spray bottles with a disinfecting agent and a microfibre cloth in all spaces. Staff will use these to help disinfect surfaces in the classrooms and other spaces throughout the day as needed.
- Hand sanitizer dispensers will be stocked. Hand sanitizer bottles can be used as well.
- While hand washing with soap and water is preferred **where feasible**, utilizing hand sanitizer is also an acceptable method as well.
- Avoid sharing of community supplies when possible (e.g., scissors, pencils, etc.). Disinfect these items frequently.
- Students are not allowed to use disinfectant products.
- We will not employ contactless hand sanitizer stations. They tend to be more work to maintain, require battery change-outs and at times require a proprietary product. Bottles of hand sanitizer on a table serve the same purpose in a simpler method and several can be stationed in one location. Students can push the pump on the hand sanitizer bottles themselves.

Face Coverings ([Click here](#) for OHA rule on masking)

- Face masks are required for all staff, students and visitors in all indoor K-12 settings. Face masks are also required outdoors during outside public events, spectator events, and gatherings of the general public on K-12 school grounds.
 - Facemasks will be worn by all students on buses.
 - Masks should fit snugly around your nose and mouth.
 - Types of masks:
 - Face shields are not appropriate without Administration approval of need.
 - Masks with one-way valves or vents allow exhaled air to be expelled out through holes in the material. This can allow exhaled respiratory droplets to reach others and potentially spread the COVID-19 virus. Therefore, CDC (and) does not recommend using masks if they have an exhalation valve or vent.
 - Two-ply gaiters do not meet ODE’s definition of a “face covering,” which they define as a cloth, polypropylene, paper or other face covering that covers the nose and the mouth and that rests snugly above the nose, below the mouth, and on the sides of the face.
 - Masks that are thin enough to see through are not allowed (such as those made of mesh) even if they have multiple layers. See CDC guidance [here](#) under “recommended vs. not recommended.”
 - Exceptions to wearing a mask:

- For fall sports and activities, everyone will be required to wear masks (indoors or outdoors), unless involved in a high-intensity activity, including competitions, contests, and conditioning. Masks are optional for students actively involved in high-intensity activities. The mask exception includes students who are playing music, delivering a speech to an audience, and engaged in theater. All others will be required to mask at all times indoors, unless they are alone in a room with a mask.
- Approved medical accommodations.
 - For staff needing to wear a faceshield due to a medical condition, an approved medical accomodation is determined in coordination with HR.
 - For a student needing to wear a face shield due to a medical condition - If a student already has a 504, an IEP or an individualized care plan with a stated medical condition that warrants a face shield, then no further documentation is required.
- A temporary instructional purpose where it is critical that individuals be able to see the mouth and lips and read facial expressions. Staff can use this option when necessary for instructing in class and/or meetings. It is best practice to put your mask back on when you are done instructing and to give yourself some additional space from the audience.
- Students are allowed to wear shields in particular instructional settings or for particular instructional needs.
- Staff may only remove their face coverings indoors when they are alone in a private individual workspace with a door that shuts.
- If a student removes a face covering, or demonstrates a need to remove the face covering for a short-period of time, provide space away from peers while the face covering is removed.
- **What if a student comes to school with no mask, refuses to wear one and/or refuses to wear one properly?**
 - When students falter in consistently and correctly wearing a face covering, we'd center grace and patience and reteach the expectation. We will continually provide instruction and positive reinforcement to help all students adapt to the changes in school facilities while ensuring punitive measures are not the methodology to remind, motivate and reinforce healthy practices.
 - The student must continue to wear a mask or remain home until medical documentation is received for a face shield.
 - If no documentation has been provided after five days, the student will be provided an online option.

- Doors and windows must be closed for our commercial grade HVAC systems to work effectively.
- We have upgraded to MERV 13 filters, increased run times and maximized fresh air intake.
- Vents cannot be relocated in rooms.
- Additional HEPA filters in rooms will not be provided by the School.

Isolation is the time that a person who has COVID must be excluded. It is 10 days and day one is the day the positive test was administered.

Quarantine is the amount of time a “close contact” or someone who has been exposed to a case must be excluded from school. [Click here](#) for exclusion guidance.

- **Isolation v. Quarantine Lengths:** A lot of people get quarantine and isolation confused. **Isolation** is the time that a person who has COVID must be excluded. It is 10 days. **Quarantine** is the amount of time a close contact (the person exposed to COVID-19) must be excluded. The safest option for quarantine is 14 days (return on day 15), but 10 days is allowable (return on day 11) if there are no symptoms the entire time. Return on day 8 is allowed with proof of a negative test no earlier than day 5 and followed by 48 hours symptom free. This applies to staff and students.
- **Determining Quarantines:**
 - Crater Lake Academy will work with Jackson County Public Health to determine exposures and who needs to quarantine in the event of a case.
- **Exceptions to Quarantines:**
 - Vaccinated persons with an exposure to someone with suspected or confirmed COVID-19 are not required to quarantine if they meet the following criteria:
 - Are fully vaccinated (i.e., ≥ 2 weeks following receipt of the second dose in a 2-dose series, or ≥ 2 weeks following receipt of one dose of a single-dose vaccine) and
 - Have remained asymptomatic since the current COVID-19 exposure
 - Proof of vaccination status must be submitted to the Business Office.
 - Has had COVID-19 in the past 90 days.
 - **Quarantine for Students** (New Rule from ODE): In alignment with recommendations from the CDC, the following exception from quarantine is effective in the K–12 indoor classroom setting: students are 3 feet or more outside an infected student (laboratory-confirmed or a clinically compatible illness) where both students were engaged in consistent and correct use of well-fitting face coverings; and other K–12 school prevention strategies (such as universal and correct face covering use, physical distancing, increased ventilation) were in place in the K–12 school setting. **This exception does not apply to teachers, staff, or other adults in the indoor classroom setting.**

Notifications

If in collaboration with Jackson County Public Health, we determine a student or staff was exposed to COVID-19 and needs to quarantine, the school will notify them directly via phone. They should receive a

follow up email from Jackson County Public Health. All staff and families will receive an email notification from the school if there is a case connected to the school community.

On-Site COVID Testing

The Oregon Department of Education requires schools operating an On-Site or Hybrid Instructional Model, but located in a county that does not meet the advisory metrics, to offer access to on-site testing for symptomatic students and staff identified on campus as well as those with known exposures to individuals with COVID. This registered and has staff trained to administer the program. In order to test a student, the school must have guardian permission on file. Staff can consent verbally. If you consent to your student(s) receiving a COVID-19 test at school, please sign and return [this form](#) to your school. ([Spanish Here](#)) If you are unable to print, schools will be sending home paper copies with students during materials distribution and/or orientation.

Physical Distancing

- Students and staff should maintain at least 3 feet of physical distance between students to the **fullest extent possible**.

Playgrounds

- Outdoor playground structures require normal routine cleaning and do not require disinfection.

Quarantine Rooms

- They should be separate from the health rooms and in proximity to the front office or an area where adequate supervision can be provided and a quick link up can be executed when the sick individual is escorted out of the building for parent/guardian pick up.
- If two or more students present COVID-19 symptoms at the same time, they must be isolated at once. If separate rooms are not available, ensure they are separated to the fullest extent possible.

Restrooms

- Designate staff and student bathrooms separately.
- Only open restrooms that are available for use so that custodial teams can ensure they are on a cleaning schedule.
- Restrooms will not be cleaned after every use.
- We will not place disinfecting agents in the restrooms; there is a 5 min dwell time required.
- Restrooms will be on the custodial team's frequently cleaned high contact surface list.
- Wash your hands.

Screening Protocol for Students

- Visual screening will occur at bus pick up locations and at school drop off locations and/or in classrooms.
 - If a student exhibits symptoms, they will be brought to the nurses office for further evaluation.

- Staff and families have been asked to screen at home prior to arrival.
- We provide education to families and staff on recognizing signs and symptoms of Covid-19 and on school policies and practices.
- Temperature Checks - We should not be taking the temperatures of staff and students as they are entering the schools. We should be doing conditions based temperature checks on a case by case basis - when a student shows indicators warranting a temperature check.

Sign-In Process/Screening Procedure

- In order to streamline the sign in process, expedite the time it takes to sign in and reduce unnecessary staff exposure by providing multiple entrances, we will eliminate the single entry protocol. Staff can enter any door at the site designated by the principal as long as signage is posted stating the following:
 1. I do not have the primary symptoms of COVID-19: cough, fever (temperature of 100.4°F or higher) or chills, shortness of breath, difficulty breathing, or new loss of taste or smell; OR two secondary symptoms of COVID-19.
 2. Within the past 14 days, I have not come into close contact (within six feet for a cumulative of 15 minutes or more) with anyone confirmed to have COVID-19.
- Teachers can use our attendance system for tracing logs.
 - Itinerant staff and volunteers would need sign-in and sign-out of classrooms. Sample Contact Tracing Log
- Logs must be kept for four weeks and provided to the Health Department in a timely manner when needed.
- **You don't need to check students in and out for restroom breaks.**
- Volunteers must sign in at visitor kiosks.
- Itinerant staff must badge in and out at school visitor kiosks. They must keep a log or calendar with a running four-week history of their time in each school building and who they were in contact with at each site.

Visitor/Volunteer Screening

- Visitors and volunteers are allowed when there is a genuine educational need, given the associated risks of having additional people in the building.
- They must sign-in and attest to the screening process above.